

BY-LAWS OF THE SVE SOFTBALL CLUB

AS of
10-4-18
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ARTICLE ONE CLUB OFFICE

A. The Softball President will maintain the office of the SVE Softball Club at his/her residence.

ARTICLE TWO RIGHTS OF MEMBERS

Section 1

A. Members in good standing shall have the right to vote at all meetings of the Club membership, to hold office, and to participate in all Club socials, fund raisers, and team activities.

B. Life Members shall be considered in good standing for life.

Section 2

A. Members shall have the duty and obligation to conduct themselves in a manner consistent with good taste, good manners, good sportsmanship, and established conduct of Softball play.

B. Members may file a grievance by submitting a letter to the Secretary of the Softball Board. The board will address the grievance within 30 days of receipt and provide a written response.

Section 3

A. All Club sanctioned Softball play shall be in accordance with the rules of the ASA or local leagues.

ARTICLE THREE MEETINGS

Section 1 MEMBERSHIP MEETINGS

A. A Membership meeting shall be held in March of each year at a time and place to be designated by the President to elect Board Members and vote on other matters that shall be submitted to a Membership vote by the Board.

B. A Membership meeting shall be held in October of each year to organize teams and conduct such business as is necessary to begin the Softball season. Special meetings may be called from time to time by the President or any ten members requesting a meeting. A 10-day notice to all members must precede all scheduled meetings. Such notice may be communicated in the SVE Outlook, be posted at the field, or be communicated directly to the members.

Section 2 BOARD MEETINGS

A. All meetings of the Board shall be open to the membership, but members may not speak unless they have requested time on the agenda or have been requested to participate by the President prior to the meeting.

B. Frequency of the Board Meetings will be at the discretion of the President in consultation with the Board Members. If any two Board Members wish a meeting to be held, the President shall call a meeting of the Board.

C. Emergency Meetings of the Board may be called by the President at a time and place determined by the President.

ARTICLE FOUR TERMS AND DUTIES OF BOARD MEMBERS

Section 1 TERMS AND BOARD MEMBERS

A. Four Board members will be elected (President, Vice-President, Secretary and Treasurer)

B. Terms will be for one year

C. There will be no term limits for Board members.

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Section 2 DUTIES

- A. The Board is responsible for planning the annual Softball program.
- B. The Board is the final authority in solving problems of the Softball program.
- C. The Board will be responsible for Member disciplinary action unless the matter is a team issue. Team issues will be decided by the Team Manager, but may be appealed to the Board.

Section 3 OFFICERS

The President shall:

- A. Chair all meetings of the Board.
- B. Be responsible for developing an agenda for the meeting.
- C. Be responsible for approving a schedule for the use of the softball field.
- D. Preside at all meetings of the membership.
- E. Represent the softball membership at meetings of the SVE HOA Board and to other organizations as necessary in the conduct of Softball Club business.

The Vice-President shall:

- A. Preside at meetings in the absence of the President.
- B. Attend HOA club coordinator meeting.

The Secretary shall:

- A. Be responsible for recording minutes of all Board and membership meetings.
- B. Maintain files for minutes and other softball relate documents.
- C. Maintain an up to date listing of the membership.
- D. Supply the SVE HOA a current list of Board Members.
- E. Conduct whatever correspondence is necessary on behalf of the Softball Club.
- F. Maintain the Softball Club bulletin board.
- G. Schedule use of the Softball Field.

The Treasurer shall:

- A. Be responsible for collecting, recording and banking all funds owed to the Softball Club from all sources.
- B. Provide written financial reports at each Board and Membership Meeting.
- C. Ensure all disbursements are made by check, and all bank statements will be reconciled monthly.
- D. Ensure copies of all financial reports are provided to the Secretary for filing.
- E. Provide annual written financial report and inventory to the HOA

ARTICLE FIVE COMMITTEES

- A. Ad Hoc Committees shall be appointed by the President on an as needed basis.

ARTICLE SIX FEES AND CHARGES

- A. The Board shall recommend FEES to the members at the Annual Meeting.
- B. FEES for playing members and non-members will be subject to the approval of the membership.
- C. The Board shall determine charges for events sponsored by the Softball Club.

ARTICLE SEVEN QUORUM AND VOTING

- A. A majority of Board members at the Membership Meeting or Board Meeting shall constitute a Quorum.
- B. Each member in good standing shall have a vote at the membership meeting. Proxies will not be allowed for voting at any meeting.

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ARTICLE EIGHT VACANCIES ON BOARD

A. Should a Board member resign or become incapacitated, the Board shall be empowered to appoint a member in good standing to complete the term of the absent Board Member within 30 days.

ARTICLE NINE REMOVAL OF BOARD MEMBERS

A. If a Board Member violates the rules of conduct of the Club, or misses two consecutive meetings of the Board without a good excuse, as determined by the remaining Board, that Board Member may be determined to be incapacitated, and the position may be considered vacant.

ARTICLE TEN PLACE OF MEETINGS

- A. Membership and Board Meetings will be held in such rooms as are made available at Sunland Village East facilities on a prescheduled basis.
B. Committee Meetings may be held in such locations as the Chairman of the committee shall select.

ARTICLE ELEVEN REPEAL OR CHANGE OF BY-LAWS

A. The Board may amend the By-laws at any regular meeting by a majority vote. That amendment must be ratified at the next regular meeting of the membership.

ARTICLE TWELVE Right of the Membership

A. A member shall have the right to an audience with the Board at a regular Board meeting, upon forty-eight (48) hours' notice to either the President or Secretary of the Board.

Mick Borton VP 7-23-15

*These By Laws are the only thing that the
Sve HOA Board needed to sign off on.*

*as per
Lisa Titmas*

John Hewitt 05/22/2015.
