

Sunland Village East Fitness/Wellness Club

BYLAWS

ARTICLE I ORGANIZATION NAME, PURPOSE AND LOCATION

Section 1.01. The name of the organization shall be the SUNLAND VILLAGE EAST FITNESS/WELLNESS CLUB, aka SVE FITNESS CLUB.

Section 1.02 The purpose of the SVE Fitness Club is to promote healthy lifestyles through fitness and wellness programs and to assist with the management and operations of fitness centers in SVE.

Section 1.03 The principal location of the organization is located at Sunland Village East, Mesa, Arizona.

Section 1.04 To receive, hold, and dispense monies through dues, donations or future fund raisers for supplies, equipment, donor appreciation plaques, and other times directed as necessary by the SVE Fitness Club related to the functions of the building and equipment.

ARTICLE II MEMBERSHIP

Section 2.01 Membership is established on an individual basis and limited to Sunland Village East Homeowners Association (SVE HOA) residents.

Section 2.02 The SVE Fitness Club, at the election of their board of directors, may establish such dues structure as they may deem appropriate.

Section 2.03 Each member shall abide by all the rules as approved by the SVE HOA Board for the SVE Fitness Club.

ARTICLE III MEETINGS

Section 3.01 Regular and special meetings will be held at a date and time determined by the SVE Fitness Club Board of Directors.

Section 3.02 A quorum shall be those members present at the time of the meeting.

- a. General motions will be voted on and carried by a simple majority.
- b. Amendments to the Bylaws may be accomplished by a two-thirds (2/3) vote of the members present at the Regular Meeting provided the amendment was submitted in writing and read at the previous meeting.

Section 3.03. The Annual Meeting shall be held during January at a time and place to be determined by the Board of Directors for review of the past year's activities, financial status report and the election and/or installation of new officers.

Section 3.04. Special meetings may be called by the President or by any three members of the SVE Fitness Club Board of Directors.

Section 3.05 The rules contained in the current edition of Robert's Rules of Order (Newly Revised) shall be used as a guideline in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, or with any special rules of order the SVE Fitness Club may adopt. The SVE Fitness Club Bylaws must not conflict with the SVE HOA requirements.

ARTICLE IV

OFFICERS

Section 4.01. Positions and Definition of Duties:

The officers of the SVE Fitness Club shall be President, Vice President, Secretary and Treasurer. These officers shall perform the duties prescribed in these bylaws and by the parliamentary authority adopted by the SVE Fitness Club. These officers and appointed officers shall constitute the Board of Directors.

A. President

The President shall be the chief officer. The President shall preside at all meetings to see that the Bylaws of the Club are carried out in a proper manner and to appoint committees as required. The President is an ex-officio member of all committees, standing and special.

B. Vice President

The Vice President shall perform the duties of the President, in the absence of the President, or in the event of the inability or refusal of the President to act.

C. Secretary

The Secretary shall keep minutes of all meetings, carry on all correspondence, maintain and have the custody of all non-financial records, give all necessary notices, supervise the Bulletin Board and post notices thereon, and shall maintain a roster of the eligible members.

D. Treasurer

The Treasurer shall maintain accurate and up-to-date financial records and have the custody thereof to deposit or disburse all funds authorized by the officers appointed as approving agents by the member of the Club. He/She will publish a report to the SVE Fitness Club Board at its

meetings.

E. Appointed Officers

The elected officers may appoint members to the following positions as members of the SVE Fitness Club Board, and may be held by an Elected Officer

1. VP Programs
2. VP Membership
3. VP Helper Group
4. VP Research, Planning
5. VP Publicity
6. VP Special Projects
7. VP Equipment
8. VP Training

Section 4.02 Terms of Elective Officer:

Elective Officers shall hold office for a term of two (2) years or until their successors are elected. The term of office shall begin in January upon election or appointment. To provide continuity on the SVE Fitness Club Board of Directors, and beginning in the year 2014, the term of office for the President and Secretary shall begin at the start of an even -numbered year and continue through the end of the following odd-numbered year, whereas the terms of office for the Vice-President, and Treasurer shall begin at the beginning of an odd-numbered year and continue through the end of the following even-numbered year. Appointed Officers have no defined term and no limitation.

Section 4.03 Succession to office:

No Elected Board member shall serve in the same office more than two (2) consecutive terms (or four years). After serving two consecutive terms in any office, any member can be elected or volunteer to serve in any other office on

the Board for that term of office.

Section 4.04 Vacancies:

In case of a vacancy other than that of the Presidency, the SVE Fitness Club Board of Directors shall, at the next meeting following determination of a vacancy, elect a person to fill the vacated office. The Vice-President shall assume the office of President upon it becoming vacant.

Section 4.05 Nominations:

Officers are to be nominated for the SVE Fitness Club Board offices from the floor at the Annual Meeting. Any member who is nominated must be willing to accept the position for which he or she is nominated. If no nominations are made, the SVE Fitness Club Board will appoint members to fill vacant positions.

Section 4.06 Elections:

The elections of new officers from those nominated will be held at the Annual Meeting and will replace the outgoing SVE Fitness Board at that time. If no member has been nominated, the SVE Fitness Club Board will ask members willing to serve on the SVE Fitness Club Board, to fill any vacant position.

Section 4.07 Club Supervision:

The SVE Fitness Club Board of Directors shall have general supervision of the affairs of the SVE Fitness Club between the annual meetings, make recommendations to the club, and shall perform such other duties as are specified in these bylaws.

Section 4.08 The SVE Fitness Club Board shall also appoint members from the Club to serve as Interim members of the Board during off-season months, if required.

Section 4.09 Special SVE Fitness Club Board meetings may be called by the President or by any three members of the SVE Fitness Club Board of Directors upon

three days notice delivered to all members of the SVE Fitness Club Board of Directors.

Section 4.10. Three Elected Member of the SVE Fitness Club Board of Director shall constitute a quorum. Elected Members also holding one or more appointed offices are allowed one vote only.

Section 4.11. Committees, standing or special, shall be appointed by the President as the SVE Fitness Club membership or the SVE Fitness Club Board of Directors shall from time to time deem necessary to carry out the work of the SVE Fitness Club. The President shall be an e-officio member of all committees.

ARTICLE V SVE HOA REQUIREMENTS

Section 5.01 The SVE Fitness Club Bylaws must not conflict with the SVE HOA requirements. If a conflict occurs, the SVE HOA requirements will apply.

Section 5.02 These Bylaws and any amendments created by the SVE Fitness Club shall be approved by the SVE HOA Board of Directors.

Section 5.03 Approval of these bylaws shall be indicated by:

- A. Signature of the Fitness Club Officers and date signed.
- B. Signature of the SVE HOA President (or designee) and date signed.

ARTICLE VI Club Funds

Section 6.01 The funds collected by the SVE Fitness Club shall be kept in an account administered by the Club Treasurer.

Section 6.02 Withdrawal of funds from the Club's account must be approved by the Treasurer and one other Board member.

Section 6.03 The President, Vice President, and Treasurer shall have affixed their signatures to the Club's required bank documents and shall be authorized to approve disbursement of Club funds.

Section 6.04 Club Dissolution:

Upon the vote of two-thirds (2/3) of those members attending a special meeting called for that purpose, the SVE Fitness Club will be dissolved. Any undisbursed funds and /or equipment held at that time as determined by the current membership will be transferred to the SVE HOA.

ARTICLE VII

Equipment Usage Limitations

Section 7.01 All equipment shall not be loaned out.

Section 7.02 Instructors will be selected from the membership or invited from other organizations that can serve to provide additional training and support.

Section 7.03 Due to the nature of the Fitness Center equipment, use of the equipment shall be restricted to adults and teen when accompanied by an SVE resident.

Article VIII

Admonitions

Section 8.01 To ensure that the Fitness Center equipment is used sensibly and safely,
appropriate restrictions may be necessary to protect this common investment.

APPROVALS

Signed

President - SVE Fitness Club

Date

Signed

Secretary - SVE Fitness Club

Date

Signed

Approval by
Sunland Village East
Homeowners Association

Date