

# SVE MEMORIAL ANNOUNCEMENT

(PLEASE PRINT CLEARLY)

**Instructions:** Clearly print all information. It is preferred that announcements be sent via email (sve@svehoa.com).

Announcement for:  Outlook  e-Mail  Mem'l Board  Other: \_\_\_\_\_ Date: \_\_\_\_\_

**Print** Name of Deceased: \_\_\_\_\_ Surviving Spouse: \_\_\_\_\_

Date/Place of Death: \_\_\_\_\_ / \_\_\_\_\_

SVE Residence of Deceased: \_\_\_\_\_ Current SVE Resident   
Former SVE Resident

Funeral or Memorial Date/Time/Place: \_\_\_\_\_

Announcement: Provided via email (preferred)  See Attached  Provided via phone  Ph: \_\_\_\_\_

*Please note: SVE personnel cannot be responsible for typos or other misspelling of information that is provided.*

Information Provided By:

Name \_\_\_\_\_ Relationship to Deceased: \_\_\_\_\_

SVEHOA use only:

Information Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Notes:

H:Forms-SVEHOA/Office Rev: 9/2020

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