

DRAFT

SUNLAND VILLAGE EAST ASSOCIATION
BOARD OF DIRECTORS MEETING

April 14, 2016

Auditorium

Meeting was called to order by President, John Hewitt at 10:00 a.m. Present were Arden Freeman, Linda Cerf, Mary Lynn Warren, Jack Grove, Roy Braunberger and Manager, Lisa Titmas.

All stood for the Pledge of Allegiance.

SECRETARY'S REPORT – Mary Lynn Warren

Arden Freeman made a **motion** to correct the minutes of SVE Special Board of Directors meeting held on Tuesday, March 15, 2016 at 12:30 pm in the Mesa Verde room as follows: Under "NEW BUSINESS" – **Motion** was made to appoint Bill Randall chairperson of the Bylaw and RCC&R Review committee effective immediately. Motion seconded by Mary Lynn Warren. Arden's motion to correct the minutes was seconded by Roy Braunberger. Vote by a show of hands unanimous. Passed.

Arden Freeman further made a **motion** to rescind the motion made at the SVE HOA Special Board of Directors meeting held on Tuesday, March 15, 2016 12:30 pm in the Mesa Verde room appointing Bill Randall as chairperson of the Bylaw and RCC&R review committee and to disband any SVE HOA Bylaw and RCC&R review group that may now exist. Motion seconded by Mary Lynn Warren. Vote by a show of hands unanimous. Passed.

TREASURER'S REPORT – Linda Cerf

For the month of March Operating Revenue is \$146,373.20. Operating and Activities revenue categories are above budget while Bingo revenue (they were closed on Easter Sunday) and Facilities revenue are below budget; therefore total revenue for all areas of Operations is \$209,210.44 – above budget by \$68,240.46. Expenses for March are above budget and several are below budget. After expenses Activities earned \$37,904.69. Currently, we have a surplus net income for Operations of \$41,692.31. On the Reserve & Capital Fund Statement total year-to-date expenditure is in the amount of \$60,999.19. Bank accounts and investments are reconciled and as of March 31, 2016 for operations, there is a balance in the bank accounts and investments of approximately \$1,501,758.26. In addition, the reserve/capital balance in the bank accounts is \$1,029,934.71.

SECURITY REPORT – Jack Grove

There were a total of 154 open garage doors during the month of March, at total of 90 RV's parked over night on streets, numerous incidents of unlocked doors at community functions and the usual Bing and Single escort service. Please be sure that doors are secured at your functions before you leave the facility. Security also reported a number of incidents where unauthorized persons were making use of the facilities. Please be sure that you either accompany your visitors or obtain guest passes for them at the front office.

ARCHITECTURAL COMMITTEE – Roy Braunberger

During the month of March the Architectural committee reported that there were 78 Letters of Approval for changes to properties, three (3) unapproved changes and five (5) Letters of Violation sent to home owners.

MANAGER'S REPORT – Lisa Titmas

Electronic, special needs doors will be installed in both the office and front door of the Mesa Verde building, drinking fountain in the Mesa Verde building will be replaced, contract for new shuffleboard shades has been signed and will be installed in June, currently updating bids for the replacement of the auditorium floor to start in June, resealing of the north parking lot will be done in May, and south pool redeck project will start sometime this summer. A special thanks to Paul Herman for volunteering his time to instruct residents on the proper use of the AED machines and for providing instruction on CPR classes.

PRESIDENT'S REPORT – John Hewitt

At this point in our season, most of our winter visitors are either gone or leaving soon. We had our last pancake breakfast in April with 100 more attendees than expected but all were fed by the many volunteers it takes to work this event. Volunteers give freely of their time whether in the front office or at event or group function. Those volunteers in the front office do many things but it is not their job to handle complaints. Those should go to the Manager. These volunteers are more than volunteers, they are your friends and neighbors so please treat them all with respect.

NEW BUSINESS

Notice of Vacancy on the Board of Directors

Letter of Resignation by Bill Randall was read by John Hewitt.

Appointment of new Board of Directors Security Officer.

Motion made by Arden Freeman to appoint Jack Grove as Security Representative on the Board. Motion seconded by Roy Braunberger. Vote by a show of hands unanimous. Motion passed.

Wood Shop Request: Acoustical Panels

Motion was made by Arden Freeman to approve the purchase and installation of 4x2 acoustical panels in the SVE main wood shop area and drill press room from PNC West per their quotation dated February 26, 2016 for a total cost of \$10,932.88 with funding for this project to come from the Palo Verde Reserve Fund Account that was approved in the 2016 budget.

Quilters Request for Dedicated Sewing Room Presentation

Motion made by Arden Freeman to table this item for further discussion. Motion seconded by Linda Cerf. Vote by a show of hands indicated four (4) in favor and Roy Braunberger chose not to vote due to conflict of interest. Motion passed.

Continuing Business:

Amendment to SVE Real Estate Board Policy and Procedures

Motion made by Arden Freeman to approve the Amended SVE Real Estate Board Policy and Procedures as read by Arden to the residents at the meeting.

Motion seconded by Mary Lynn Warren. Vote by a show of hands unanimous. Passed.

Adjournment at 10:50 a.m.

Open Session

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Lynn Warren". The signature is written in black ink and is positioned above the typed name.

Mary Lynn Warren
Secretary, SVEHOA