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SUNLAND VILLAGE EAST ASSOCIATION  
BOARD OF DIRECTORS REGULAR BOARD MEETING

Thursday, May 14, 2020

Video Conference via Zoom and Streaming

Meeting called to order by President, Candace Masquelier, at 9:00 AM

Present: Candace Masquelier, Diane Loram, Kim Harding, Mark Thurn, Kevin Van Pelt, Bob Graziano, and Beverly Efnor. Manager, Lisa Titmas was also present.

Pledge of Allegiance

Meeting minutes:

The meeting minutes of the regular March 12, 2020 Board Meeting and the Annual SVE HOA Meeting on March 19, 2020 were approved by Consensus Vote.

**PRESIDENT'S REPORT-** Candace Masquelier

Please refer to the attached President's Report which contains the full report on COVID-19/Reopening updates

Motion made by Diane Loram to open the SVE Phase One Amenities on May 18, 2020. Motion seconded by Kevin Van Pelt. Unanimous Approval.

**TREASURER'S REPORT-** Mark Thurn

The full Treasurer's reports will be available on SVE website and posted on the SVE office notice board on Friday, May 15, 2020. Mark reported no unexpected expenses over the last two months and that the SVE finances are in good shape. In the future the Reserve and Capital Fund reports will be separated making the monthly financials 4 pages in total.

**SECURITY REPORT** -Bob Graziano

Bob reported that a golf cart was stolen from a driveway and for residents to remember that most golf carts use the same key. If you are going to leave your golf cart outside find a way to disable the motor. Two RV's were broken into while parked in the storage area, so all residents need to remember to lock their vehicles while parking in the lot. Please report all theft and break-in incidents to the Mesa Police Department.

**COMMITTEE REPORTS**

**ARCHITECTURAL CONTROL COMMITTEE (ACC)-**Kevin Van Pelt

The month of April had 45 letters of approval issued, 1 unapproved letter issued, and 8 first violations. A total of 17 properties changed ownership during the month of April.

**MANAGER'S REPORT-**Lisa Titmas

Forms may be picked up outside the Saguaro Room and then completed and deposited into mail slot by the Saguaro Room. The summer office hours are in effect and office staff are currently taking phone calls during the closed phase secondary to COVID-19. The summer office hours are 7 to 4 Monday thru Thursday and 7 to 1 on Fridays.

**NEW BUSINESS**-None

**CONTINUING BUSINESS**

**SVE RENTAL PROPERTIES**- Diane Loram presented the updated “The Effect of Rental Units on an HOA” paper and the proposed survey to go out to SVE residents on rental properties within SVE. The Board discussed the time span in sending out the paper and then sending out the survey to the residents of SVE. Both items will be sent out via email so that the responses will be back by the June 12, 2020 Board Meeting and reviewed at that time. Diane Loram made the motion to send out both paper and survey to the community via email and Kim Harding seconded the motion. The motion was approved by unanimous vote of the Board.

**POOL AND AUDITORIUM BATHROOM REMODELING**- Candace Masquelier presented an overview of what has transpired over the last two months with the proposed bathroom remodeling which was put on hold secondary to the COVID-19 Virus. Discussion was held regarding the finances available for remodeling, the past quotes, and the need to revisit the bids again and approach the contractors for new bids. The decision was made to contact the contractors and to check with them on a timeline that they could provide on starting the projects and how they handle staff and the potential challenge with staff contracting COVID-19. Lisa will contact the two people who are chairing the two-bathroom projects and inform them of the Board’s decision to start again to gather information on both projects.

Adjournment of the meeting at 9:34 by President Candace Masquelier

Submitted by:

Kim Harding- Secretary, SVE HOA

Open meeting followed adjournment